

JSA BOARD OF DIRECTORS MEETING AGENDA

April 11, 2005, 5:30 PM

Order of the Meeting:

1. Chair calls meeting to order, Secretary takes attendance

Neal Carlson	<u> X </u>	Louisa Keyes	<u> X </u>
Justin Manford	<u> X </u>	Robert Prohl	<u> </u>
Elisa Shen	<u> </u>	Laurie Tonnesen	<u> X </u>
Robert Brackenridge	<u> </u>	Sean Burnett	<u> X </u>
Julian Duncan	<u> X </u>	Canaan Factor	<u> X </u>
Amy Pita	<u> X </u>	Lavon Washington	<u> X </u>

2. Chair discusses orientation with new reps. New reps sign off on Statement of Commitment.
3. Secretary reads old minutes
4. Comments from Chair:
 - a. Alcohol Server Training – this Friday 2:00-4:00 at Wellness Center. Justin will see if Elisa can provide a map.
 - b. Contact Info – Justin sent spreadsheet – everyone to verify
 - c. Unfilled roles:
 - i. Sean to join Social Committee
 - ii. Lavon to join Shareholder Relations (3 reps). Neal suggested assigning one JSA rep per first-year section.
 - iii. Amy to find out from Gerhard what Communications Director entails. Lavon to help with Communications Director role.
5. Committee & Director Roles reports:
 - a. **Social:** special alcohol server training for JSA this Friday.
 - b. **Treasury:** no updates
 - c. **Election:** no updates
 - d. **Orientation:**
 - **Intro to finance** - Group proposed having Weston do pre-term intro to finance. If not Weston, strong first-year e.g., James Short, Andrew Corbin, could do it. Christa wants Mark Cory to do it. Justin will schedule a meeting w/Kanatas and discuss the issue with Mark Cory. Laurie will schedule a meeting with Weston to discuss this.
 - **Airplane game** – Thursday August 18th, all afternoon. Need 31 volunteers. Direct any volunteers (JSA or non-JSA) to Laurie for signup.
 - **Alumni** – Laurie to ask Deanna S if alumni might want to sponsor a happy hour.
 - **Review session volunteers** – Christa does not want to solicit volunteers until May.

- e. **Technology:** meeting with Kilgore Wednesday to develop plan to move forward on the recommendations.
6. Action items:
7. Roles:
- a. Communications Director – Amy
 - b. Curriculum Liaison – Robert Prohl and Louisa will volunteer
 - c. CPC Liaison – Robert Brackenridge. Robert will let Charlotte know he is in this role and that communications should come through him
 - d. Honor Council Liaison - Neal
 - e. GSA Liaison – Justin will ask Maribel Correa to keep us informed about GSA
 - f. Alumni/Student Committee Liaison - Louisa
 - g. Student Club Liaison – Canaan
 - h. Social Committee - Elisa
 - i. Treasury Committee – Elisa, Robert, Neal
 - j. Election Committee – Elisa and Julian
 - k. Orientation Committee – Laurie - chair, Robert Prohl co-chair, Julian, Canaan
 - l. Secretary – Amy
 - m. MBA Program Committee – Neal, Louisa, Robert Brackenridge
 - n. Shareholder Relations – Neal and Julian
 - o. Technology Committee: Robert B and Laurie
8. Old Business
- a. Justin to take care of getting materials out of the BIC
 - b. Info has not been updated on JSA website yet
9. New Business
- a. Admit weekend is under Admissions office – not related to JSA
10. Chair closes meeting